

Toronto: 416.441.2900 | Mississauga: 905.281.1414 | www.citicollege.ca

MS Office Training Course Outline

Contact us for start dates: - Flexible schedule available

Duration: 16 Weeks **NOC:** 1431/1432/1231/1441/1221

Modules:

- Microsoft Word (Level 1,2,3)
- Microsoft Excel (Level 1,2,3)
- Microsoft PowerPoint (Level 1,2)
- Microsoft Outlook
- Microsoft Access